

Fox River/Green Bay Natural Resource Trustee Council
Organizational Meeting Minutes
February 6, 2003

In attendance:

Jennifer Hill-Kelley, Oneida Tribe
Paul Ninham, Oneida Tribe
Tom Nelson, Oneida Tribe
Charlie Wooley, USFWS
Colette Charbonneau, USFWS
Gene Caldwell, Menominee Tribe
Doug Cox, Menominee Tribe
Bill Creal, MDEQ (by phone for part of meeting)

Kathy Cavanaugh, MI AG
Jessica Mistak, MDNR
Bruce Baker, WDNR
Greg Hill, WDNR
Ron Kazmierczak, WDNR
George Boronow, WDNR
Laura Madsen, WDNR

Michigan Department of Environmental Quality (MDEQ) will be joining the case as a co-trustee for the State of Michigan. A letter pertaining to this issue is currently enroute for signature within MDEQ. The two co-trustees (MI Attorney General and MDEQ) will speak with 1 voice at trustee council meetings and for decision-making.

Chair of future meetings: Trustee Council meetings will be chaired by one of the trustees. This responsibility will be held for a year. The Oneida Tribe will be the Chair for the Trustee Council meetings during 2003.

Trustee Council Representatives & Alternates: Trustees will send name, title and contact information of their council representative and at least one alternate to the Trustee Coordinator within 30 days (due March 6, 2003). The Trustee Coordinator will collate information and draft Addendum A for inclusion to Memorandum of Agreement (MOA) after final signature from each trustee.

Trustee Council will be known as "Fox River/Green Bay Natural Resource Trustee Council". This title will be used for public recognition.

The Trustee Council wishes to use a logo for identification by the public. Tom Nelson, Oneida Tribe, will coordinate the development of the logo. Each individual trustee must be identified in the logo somehow.

The Trustee Council designated Colette Charbonneau, USFWS, as Trustee Coordinator. Duties are assigned in the MOA. Other duties assigned are 1) participate in Intergovernmental Partners' public outreach efforts and 2) spokesperson at API/NCR quarterly meeting regarding restoration activities.

Decision making: stated in MOA, consensus with a simple majority provided all trustees were given reasonable notice of decision making meeting; 'reasonable' defined as minimum of 10 working days (2 weeks) with option to shorten the timeframe with unanimous agreement or lengthen timeframe with majority agreement.

Authentication of trustee council decisions: continue to use resolutions, also start using minutes from meetings; these documents will be placed in chronological order, recorded in the administrative record access database file, copy placed in the 'Fox River/Green

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Bay Reading Room' for public access and original locked away in Trustee Coordinator's office.

Initially the Council will meet twice per year or as needed with conference calls in-between scheduled meetings. Trustee Council will meet at least once per year conducting business during the day and meeting with the public in the evening.

Documentation needed prior to the first public meeting: webpage, final restoration plan and environmental assessment which includes public comments responsiveness summary and FONSI (finding of no significant impact), 'technical team' charter, Addendum A to MOA (delegations and alternates)

Trustee Council determined there will be a 'Technical Workgroup'. Representatives still need to be designated for each trustee. Representatives of this workgroup will coordinate the technical expertise within the Trustees various programs. The Trustees agree to provide staff time for their representatives to participate in workgroup activities.

'Technical Workgroup' was tasked with developing a charter or guidance to outline operating roles and responsibilities. The charter will be brought to the Trustee Council for approval. The Workgroup will be conducting the restoration project selections and will make recommendations on which projects should be implemented using settlement funds. The Trustee Council will hold the responsibility of final approval of recommendations made by the 'Technical Workgroup'.

Land acquisition; Trustee Council will identify priorities in certain geographic areas (*i.e.* west shore of Green Bay) and then the 'Technical Workgroup' will identify, review and make recommendations on specific parcels.

Trustee Council agrees to use a portion of the settlement funds for administration of the council and implementation of the restoration plan (work of the Technical Workgroup). The Trustees will bring forward an estimate of monetary needs for travel, salary and benefits, meeting rooms, etc. for consideration by the Council at the first Trustee Council meeting.

Trustee Council agrees that settlement funds can be used to implement restoration projects; pay for staff, supplies and equipment. These costs should be built into the restoration project proposal and will be reviewed on a case by case basis. Cost-effectiveness is one of the criteria to be used to rank the restoration projects.

WDNR presented a system to track restoration information and progress using an electronic database management system based on GIS. Information would be available to the trustees and the public via the Internet. The Trustee Council supports the work presented and asked that the Department move forward in designing the database with input from the 'Technical Workgroup'.

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Trustee Council decided to manage all facilitation activities regarding council process and restoration plan implementation on their own at this time.

Media requests: there will be joint press releases when needed; if contacted separately each trustee should respond individually to the request.

Quarterly meeting with API and NCR in March will only include an update on current projects proposed. The next quarterly meeting in June should include a request for funds if there are qualifying restoration projects.